

**TOWN OF VASS
BOARD OF COMMISSIONERS
REGULAR MEETING
June 11, 2018**

The Regular Meeting was called to order by Mayor Pro Tem Callahan at 6:09 p.m. Commissioners in attendance were: Kellis, Kosem and Mosley. Commissioner Blackwell arrived late. Mayor Callahan was not present.

Approval of Agenda

Mayor Pro Tem Callahan asked if there would be any additions to the agenda. Commissioner Kellis asked to make one addition. Commissioner Kosem made a motion to approve the agenda and consent agenda. Commissioners Kellis and Mosley were in favor. Commissioner Blackwell was not present at this time.

Consent Agenda

Items approved by above motion were:

1. Minutes of May 14, 2018 Regular Board Meeting
2. Minutes of May 14, 2018 Closed Session Meeting
3. Budget Amendments and Transfers for May
4. Financial Report for May 2018

Police Report

Chief Blakeley did not have a report

Chief Michael Cameron – Cypress Pointe Fire Department: Chief Cameron stated reports are provided to the county on an annual basis and gave an overview of the background of the fire department, staffing and coverage (24/7 coverage). Copies of call volume reports for 2015, 2016 and 2017; and statistics broken down by fire district for the county were given to the board of commissioners and reviewed. Cypress Pointe Fire Department serves Vass city limits, Cameron and Woodlake. A fourth station is planned. Mayor Pro Tem Callahan asked what the sole purpose was for a fourth fire station. Chief Cameron stated the station is needed to increase response time and to meet the needs of Hwy US-1 and Youngs Road. Commissioner Kellis asked if other areas are paying higher tax rates, and stated the town is trying to manage taxes. Further discussion was held regarding tax rate negotiations, rate increases and the affect the tax rate has when preparing the annual budget. Chief Cameron responded the Fire Commission oversees tax rates and that everyone in the county pays the same tax rate. He asked the board if they would be interested in a more in-depth presentation/workshop on how the fire department is funded. Commissioner Kellis made a motion for a workshop. All were in favor. Chief Cameron will coordinate a date with the town administrator/clerk.

Public Comments

Ken Krause: Mr. Krause asked to address the board with concerns regarding the speed bump on Seaboard Street. Mr. Krause feels the speed bump does not meet state standards and could potentially cause damage to a vehicle. Commissioner Kosem asked if the police department researched the speed bump before it was installed. Officer Ballard said she has not sustained any damage to her police car and feels the speed bump meets standards. Mayor Pro Tem Callahan said

the speed bump was installed to reduce speeding and as a safety measure for the children at Head Start. He stated the town would look into it and Chief Blakeley said he would get back to Mr. Krause.

Old Business:

Proposal for Development Agreement with Tri-South Builders: Wes Caddell was not present; however he asked if the board of commissioners would revisit his request (November, 2017). Mr. Caddell would like the town to reimburse a portion of unforeseen infrastructure expenses Tri-South Builders incurred in connection with Camelia Crossing (Alma Street). Funds will need to be appropriated to the county for Phase II of the sewer project. The board unanimously decided against reimbursement to Tri-South Builders.

New Business

Cameron Irby Memorial Park Sign: Two sign designs for the memorial park were presented for approval. Commissioner Kosem made a motion to approve option 2. All were in favor.

AirRich Heating and Cooling, Inc.: One of the three heat pumps in the town hall needs a new compressor. Two proposals from AirRich Heating and Cooling, Inc. were presented for review. The cost to replace the entire unit is \$5,500.00. To cost to only replace the compressor is \$2,642.06. Based on his personal experience replacing heating and air units, Commissioner Kosem made a motion to replace the compressor. All were in favor.

Gilbert Horner Paving: Commissioner Kosem and Andy Layton reviewed town streets to designate which areas should be repaired. The board of Commissioners reviewed an estimate from Mr. Horner for \$13,083.80. This estimate includes a verbal commitment from Mr. Horner which to repair the entrance corner of the town hall parking lot at no extra charge. Commissioner Mosley made a motion to accept the bid from Gilbert Horner. All were in favor.

PARTE Grant: Commissioner Kellis gave an update on the grant application and summary of a pre-award inspection by Kyle Smith on May 30, 2018.

Moore County Transportation: Commissioner Kellis asked the board members if they reviewed the email he copied them on to Matthew Day regarding CTP Maps - Bicycle and Pedestrian Recommendations for Vass. Discussion was held regarding future sidewalks and crosswalks connecting the downtown district and Vass Lakeview School to the park; and a walking trail in the long term future.

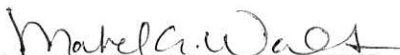
Adjournment

Mayor Callahan asked for a motion to adjourn. Commissioner Kellis made a motion to adjourn the meeting at 7:16 p.m. The motion carried unanimously.

TOWN OF VASS



Matthew Callahan, Mayor Pro Tem

ATTEST: 
Mabel A. Walden, Town Clerk

**TOWN OF VASS
2018/2019 BUDGET ORDINANCE**

BE IT ORDAINED AND ESTABLISHED by the Board of Commissioners of the Town of Vass, North Carolina assembled this 11th day of June, 2018 as follows:

SECTION 1. REVENUES. It is established that the revenues and fund balances of the funds as listed below will be available during the fiscal year beginning July 1, 2018 and ending June 30, 2019, to meet the appropriations as set forth in Section 2. All fees and sums paid to or collected by any Town official, officer, or agent for any services performed by such official, officer, or agent in his official capacity shall inure to the benefit of the Town and become Town funds.

GENERAL FUND

REVENUES

Ad Valorem Taxes	\$396,880
Other Taxes & Licenses	187,787
Unrestricted Intergovernmental Revenue	50,619
Restricted Intergovernmental Revenue	29,777
Sales & Services	73,190
Investment Earnings	<u>600</u>

SUB-TOTAL REVENUE	\$738,852
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FUND BALANCE APPROPRIATED

General Fund Balance	99,369
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TOTAL REVENUE	\$838,221
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SECTION 2. APPROPRIATIONS. The following amounts are hereby appropriated to the Administrator/Clerk for the operation of the Vass Town Government and its departments for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

APPROPRIATIONS

Governing Body & Administration	\$171,317
Public Safety - Police	309,252
Public Safety - Fire Protection Contract	71,460
Transportation -Streets	48,693
Transportation - Powell	29,200
Environmental Protection	49,858
Economic & Physical Development	2,800
Cultural & Recreation	107,558
Debt Service	<u>48,083</u>

TOTAL GENERAL FUND APPROPRIATIONS	\$838,221
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SECTION 3. AD VALOREM TAX LEVY. There is hereby levied for the fiscal year 2018/2019 an ad valorem property tax on all property having a situs in the Town of Vass listed for taxes as of January 1, 2018, at the rate of forty-two cents (\$.42) per one hundred dollars (\$100.00) of assessed value of such property pursuant to and in accordance with the Machinery Act of Chapter 105 of the North Carolina General Statutes and other applicable laws. The estimated revenues from the ad valorem property tax set out in Section 1 of this ordinance are based on an estimated collection during the 2018/2019 fiscal year of 98% of the levy.

SECTION 4. FIRE DISTRICT TAX LEVY. There is hereby levied for the fiscal year 2018/2019 ad valorem property tax on all property having situs in the Town of Vass as listed for taxes as of January 1, 2018, at a rate of nine cents (\$.095 per hundred dollars (\$100.00) of assessed value of such property pursuant to and in accordance with the Machinery Act of Chapter 105 of the North Carolina General Statutes and other applicable laws. The Town agrees to pay the same, less any charge for collection, to the Cypress Point Fire and Rescue, in accordance with the terms of a Contract for Fire Services. This estimated revenue from the ad valorem property tax set out in Section 1 of this ordinance is based on an estimated collection during the 2018/2019 fiscal year of 98% of the levy.

SECTION 5. AUTHORIZED TRANSFERS OF APPROPRIATIONS. The Budget Officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

- a. The Budget Officer may transfer amounts between objects of expenditures within a department without limitation, but with a monthly report to the Board of Commissioners.

SECTION 6. DUAL SIGNATURES ON CHECKS. As provided by North Carolina General Statute 159-25(b), the Board is authorized to require only two (2) signatures on each check or draft that is made on Town funds. The signature of the Mayor or Commissioner and the Administrator/Clerk or Finance Officer.

SECTION 7. APPOINTED POSITIONS. As provided in the Local Government Budget and Fiscal Control Act sections 159-9 and 159-24 the duties of Budget Officer and Finance Officer will be assigned to Barbara Boyd.

SECTION 8. FINANCIAL INSTITUTIONS. The Finance Officer is hereby authorized to deposit Town funds in the following institutions under the following restrictions:

- a. First Bank with no limitations.

SECTION 9. DAILY CASH RECEIPTS. Daily collections of taxes and other monies in excess of \$250.00 received by the Administrator/Clerk or Finance Officer shall be deposited daily into the official depositories in accordance with GS 159-32. A deposit will always be made on the last business day of the month regardless of amount.

SECTION 11. This ordinance to become effective July 1, 2018.

TOWN OF VASS

A handwritten signature in black ink, appearing to read 'M. Callahan', written over a horizontal line.

Matthew Callahan, Mayor Pro Tem

ATTEST:

A handwritten signature in black ink, appearing to read 'Barbara Boyd', written over a horizontal line.

Barbara Boyd
Finance Officer